



Dealer number:	
Client Account No:	
Account update	

Service Cancellation Form

Completed forms must be faxed to or Email to 0865640117

Cancellation of service				
Туре:	Business□ Individual: □	Date:of cancelation required		
	PERSONAL INF	ORMATION		
First name:		Initials:		
Last name:		ID number:		
Physical address:		Province:		
(which will be used for deliveries)		Post code:		
		APD Account No:		
Postal address:		Province:		
		Post code:		
Email address:		Tel number(H):		
Cancel ADSL Service	Yes: ☐ No: ☐	Tel number(W):		
Cancel Hosting	Yes: ☐ No: ☐	Cell number:		
Cancel Domain	Yes: ☐ No: ☐	Fax number:		
Cancel Free Fax to Email	Yes: ☐ No: ☐	Dealer number:		
COMPANY INFORMATION (only applicable to registered business entities)				
COM	PANY INFORMATION (only application)	able to registered busines	ss entities)	
Type of company:	 		ss entities) Pty: Pty Ltd:	
Type of company:	 			
Type of company: Name of company:	 			
Type of company: Name of company: Industry:	 			
Type of company: Name of company: Industry: Tax number:	 	Partnership: □ P		
Type of company: Name of company: Industry: Tax number:	 	Partnership: P		
Type of company: Name of company: Industry: Tax number:	 	Partnership: P		
Type of company: Name of company: Industry: Tax number: Postal address: Physical address:	 	Partnership: P : Province: Post code:		
Type of company: Name of company: Industry: Tax number: Postal address:	 	Partnership: P Province: Province: Province:		
Type of company: Name of company: Industry: Tax number: Postal address: Physical address: Registration Number Email address:	Sole propietor: CC: C	Partnership: P	Pty: Pty Ltd:	
Type of company: Name of company: Industry: Tax number: Postal address: Physical address: Registration Number	 	Partnership: P	Pty: Pty Ltd:	
Type of company: Name of company: Industry: Tax number: Postal address: Physical address: Registration Number Email address:	Sole propietor: CC: C	Partnership: P	Pty: Pty Ltd:	
Type of company: Name of company: Industry: Tax number: Postal address: Physical address: Registration Number Email address: To confirm cancelation	Sole propietor: CC: C (We require a email address	Partnership: P	Pty: Pty Ltd:	
Type of company: Name of company: Industry: Tax number: Postal address: Physical address: Registration Number Email address: To confirm cancelation Cancel ADSL Service	Sole propietor: ☐ CC: ☐ (We require a email address Yes: ☐ No: ☐	Partnership: P	Pty: Pty Ltd:	

Services to be canceled				
	The above listed parties are requesting the cancellation of the below services from. APD Electronic Systems . We agree that the date received by APD Electronic Systems must be within 30 days of the next billing Cycle and if this received date falls within the 30 day period the following months I may be billed.			
PLEASE NOTE:	As of this date APD Electronic Systems is no longer responsible for the uptime or upkeep of my web site or emails listed below. I, the client above is responsible for making other arrangements to move any of the below listed domains or emails to a third party location and any services such as data applications or web sites that require configuration on a third party server is a billable service and APD Electronic Systems offers no warranty of any kind in assisting a client's move to a third party.			
Domain	www. (Please cacel domain)			
Email Domain	@ (Email accounts will be removed; all remaining inboxes will be purget)			
ADSL Service No	Credit card: ☐ Bank Account: ☐			
NEW ISP Details ,for domain transfer	DEDIT ODDED BANKING DETAILS TO BE CANCELED			
DEBIT ORDER BANKING DETAILS TO BE CANCELED				
Account holder:	Name of bank:			
Branch name:	Branch code:			
Account type	Savings: Cheque: Transmission: Visa: Mastercard: Diners Club:			
Account number:				
Client signature for cancelation				
Signed at:	Date:			
Applicant's signature:				
Special instructions for Domain Transfers				

TERMS OF CANCELATION

You may cancel your service at any time, and cancellation of your service is effective on the day we receive your email notice of cancellation - we cannot schedule

Cancellations for future dates. Charges are not pro-rated upon cancellation. If you choose to cancel your service, your current month's fees are forfeited, as we cannot prorate your account for the current month. We must receive written notice of your intent to cancel your service, either by email to support@apdcentral.co.za or priority or registered mail delivered to the address below. Please include your full name, address, username, customer

Number AND an email address that we can send confirmation to. Depending on the Account type and status we may require more information that what is listed here to cancel your account. Example: We are not responsible for misdirected mail or email that never reaches us.

Email address for correspondence

To verify that your account has in fact been cancelled, we will send a confirmation Via email to: email address above provided. **NEVER** attempt to cancel by phone, even if you think a representative has accepted a verbal cancellation. Verbal cancellations will not be honored under any Circumstances, unless accompanied by a written request; either by email or registered mail. If you cannot provide written proof of your cancellation, you are still responsible for all charges until your account is actually cancelled according to this policy. If you do not receive the cancellation confirmation, please assume that your account has NOT been cancelled and contact us to verify so that charges do not continue to accrue. If you cancel prior to completing your first month of service, there will be no refund of any amount already paid. We do not accept cancellations unless the Account is current and paid to date. With immediate effect on any cancelation, credit facilities are terminated

APD Office Use only APD Electronic Systems Client Information

Reseller Acc No:	
Last Invoice No :	Expiry date:
Reseller Type :	Web Hosting : ☐ DSLShop: ☐ AAPD Vox Tel: ☐ ISP Services: ☐
VOIP Phone Required to be canceled	
Loaded on APD CRM Account Systems	Debit Order: □ Mastercard: □ EFT Payment Advance: □ Account Limit : System De-activated : □ Helpdesk Loaded : □ Help Desk User Name □ Billig Completed: □ Account Approve BY : □
AdditionI Information	
Date cancellation processed	